



AI ASSURANCE SERVICES

Assessment, Governance & Institutional Implementation

Move from AI questions to responsible institutional practice.

HEEM helps colleges and universities understand their current AI environment, establish governance and accountability, and build an integrated approach to responsible AI across academic and administrative functions.

CHOOSE THE LEVEL OF SUPPORT THAT FITS YOUR INSTITUTION

01



FOCUSED STARTING POINT

AI Readiness & Risk Assessment

Understand where your institution stands.

Beginning at \$18,000

An independent review of the current AI environment, key exposures and immediate priorities.

HEEM ADDRESSES

- Current policies, guidance and practices
- Known and emerging institutional AI uses
- Readiness across key institutional functions
- Priority risks, exposures and oversight gaps
- Higher consequence uses requiring attention
- Immediate opportunities for improvement

DELIVERABLES

AI readiness and risk assessment, prioritized findings, recommended next steps and a leadership findings session.

02



GOVERNANCE AND IMPLEMENTATION

AI Governance & Implementation Support

Build the institutional structure for responsible AI.

Beginning at \$25,000

For institutions ready to establish clear policies, governance, accountability and implementation practices.

HEEM ADDRESSES

- Governance structures and supporting policies
- Roles, responsibilities and decision authority
- Risk based review and approval processes
- Higher consequence AI use protocols
- Procurement, privacy, data and security
- Leadership and board oversight
- Communication and ongoing review processes

DELIVERABLES

Institutional AI governance framework, policy recommendations, defined accountability structures and an implementation roadmap.

03



INTEGRATED INSTITUTIONAL APPROACH

Comprehensive AI Assurance

Connect governance, operations, teaching, assessment and evidence.

Custom engagement fee

An integrated engagement addressing where AI is used and where its consequences must be understood.

HEEM ADDRESSES

- Institution wide readiness, risk and accountability
- Administrative and operational AI use
- Faculty, teaching and learning practices
- Student expectations and responsibilities
- Assessment validity and evidence of learning
- Academic integrity and vendor considerations
- Implementation and capacity building
- Ongoing monitoring, review and assurance

DELIVERABLES

Comprehensive institutional AI assurance framework integrating governance, academic practice, implementation, evidence and continued oversight.



FEE INFORMATION

Final scope and fees reflect institutional size, complexity, engagement duration, stakeholder participation and implementation support required. Travel is billed separately when needed.



INQUIRE ABOUT AI ASSURANCE SERVICES: info@heemconsulting.com